

## BEHAVIOUR

### Class Teacher

- First share your concerns with the class teacher.
- Keep the school informed about medical needs or changes to circumstances that may affect your child in school.

### SENCO

- When the class teacher shares your concerns the next step is to make an appointment through the school office to see the Inclusion Lead.
- During this meeting the SENCO will listen to the views of the parent, the child and the teacher, thinking about what is working well and future strategies to support.
- Your child's progress will be monitored by the Inclusion team and the SLT and discussed during pupil progress meetings. A small group intervention could be recommended and adjustments may be made.
- Consideration will be made to refer to outside agencies for additional support or expertise.
- In some cases where a child may have severe, profound or complex needs, we may begin the process of applying for an Education, Health and Care Plan (EHCP) assessment.

### Headteacher

- Make an appointment via the school office if after taking the above steps you feel your child's needs are not being met.

## POINTS OF CONTACT



**Mrs J Devonshire**  
**admin@stcaths.herts.sch.uk**  
**School office telephone number:**  
**01992 463214**

**Inclusion Lead:**  
**Mrs J Fitzgerald**  
**admin@stcaths.herts.sch.uk**

More information can be found on our school website: <http://www.stcaths.herts.sch.uk/>  
Here you can follow the links to view our SEN policy and our SEND School Information Report.

For more information about local SEND services access the HERTS local offer:  
<http://www.hertsdirect.org/services/healthsoc/childfam/specialneeds/>



# Special Educational Needs and Disability (SEND)

Information Leaflet For Parents

**Communication and Interaction**

Literacy support

**Numeracy support**

Social, emotional and mental health

**Cognition and learning**

Sensory and physical

September 2023

## I THINK MY CHILD MAY HAVE A SPECIAL EDUCATIONAL NEED (SEN), WHAT SHOULD I DO?

- Make an appointment to see your child's class teacher to share your concerns.
- When your concerns are shared by the class teacher, make an appointment with our Inclusion Lead to discuss ways to support your child in their learning.
- For some children, a referral may need to be made to another service:
  1. Speech and Language
  2. Education Psychology
  3. Advisory teachers
  4. Communication Autism Team
  5. School Nursing Team
  6. Behaviour Support

**Remember:**  
**We will always learn in different ways**

## WHAT IS THE SCHOOL ALREADY DOING TO MEET THE NEEDS OF CHILDREN WITH SEND?

- Our Inclusion Lead is an experienced teacher, who has achieved the NASENCO award.
- Mr P Falconbridge is our designated SEN Governor.
- We apply person centred approaches, ensuring the young person with SEN remains at the heart of everything we do at St Catherine's.
- SEN pupils collaborate in the production of their pupil support plans to:
  1. celebrate skills and talents,
  2. share what is important to them,
  3. and think about how they like to be supported.
- The progress of pupils with SEND is monitored closely by Mrs Fitzgerald as a member- with the Senior Leadership Team (SLT) during Pupil Progress meetings – where decisions are made about additional provision and the impact of interventions.
- SEN pupil support plans are used to summarise needs, strategies and set appropriate targets in collaboration with families.
- Development of Inclusion team to offer more support across the school.

## WHAT DO OUR PUPILS THINK?

Here are some quotes from some of our children with SEN, collected as part of a SEN learning walk and SEN pupil voice survey:

**"I know I can ask for help if I'm stuck"**

**"I like being able to express my ideas about myself and how I learn"**

**"I feel more confident working with a talk partner before I start independent work"**

**"I like to use the help desk station in my class if I get stuck"**

